

# ICTP PROCUREMENT RULES

## TABLE OF ICTP DELEGATED AUTHORITY AND ACCOUNTABILITY Procurement of Goods, Works and Services

Values in Euros

Authority to sign Purchase Orders and Contracts:

Value not exceeding 6,000 euro	Procurement Specialist
Value up to 30,000 euro	Admin. & General Services Officer
Value up to 100,000 euro	Director, Administration
Value from 100,000 to 150,000 euro	Director, Administration upon ICTP Local Contracts Committee's approval
Value exceeding 150,000 euro	Director ICTP upon ICTP Local Contracts Committee's recommendation

Authority to waive tender's procedures:

Value up to 100,000 euro	Director - Administration
Value from 100,000 to 150,000 euro	Director, Administration upon ICTP Local Contracts Committee's approval
Value exceeding 150,000 euro	Director ICTP upon ICTP Local Contracts Committee's recommendation

Authority to approve advance payments:

Value not exceeding 2,000 euro	Procurement Specialist
Value up to 6,000 euro	Admin. & General Services Officer
Value up to 15,000 euro	Director, Administration
Value above 15,000 euro	Director ICTP