



The Abdus Salam
**International Centre
for Theoretical Physics**
50th Anniversary 1964–2014



INTEROFFICE MEMORANDUM

To: All allotment holders

Date: 2014-03-27

From: Fernando Quevedo

Subject: UNESCO procurement rules

This is to inform you that, as recommended by the auditors, the ICTP Director has decided to comply in full with the UNESCO Rules on competitive bidding in procurement, as described in the Admin. Manual item 10.2 Procurement of Goods, Works and Services, art. 5.2. The UNESCO thresholds denominated in US dollars will be applicable.

As a consequence, three quotations are required for any acquisition above the thresholds of 5,000.00 USD.

The Procurement Office will help you as usual to obtain competitive offers and try to minimize as much as possible workload and timings. Information about the procurement process is available at the procurement office webpage in the portal